



4900 River Oaks Boulevard  River Oaks, Texas  76114

Mayor  
**Herman D. Earwood**

City Council  
Mayor Pro Tem/Place 2  
**Steve Holland**

Place 1  
**JoAnn Butler**

Place 3  
**Bruce Scott**

Place 4  
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Fire Chief  
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Public Works Director  
**James Hatley**

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**Veronica Clark**

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Website  
**www.riveroakstx.com**

## **NOTICE TO THE PUBLIC**

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE COUNCIL CHAMBERS LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY**

**MAY 26, 2015**  
**7:00 PM**

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, May 22, 2015, 2015 at 4:00 P.M.**

MARVIN GREGORY, CITY SECRETARY

## **AGENDA**

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG  
**"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"**
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
5. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**
  - A. MINUTES OF MAY 12, 2015 COUNCIL MEETING
  - B. MINUTES FROM THE MAY 19, 2015 SPECIAL CALLED MEETING
  - C. RATIFY BILLS PAYABLE FOR PERIOD ENDING MAY 26, 2015 (FY 2015)
  - D. APPROVE EMPLOYMENT CONTRACT WITH JOHN PAUL JONES



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6. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**PERSONAL APPEARANCES AND ITEMS REQUIRING COUNCIL APPROVAL/ACTION:**

7. DISCUSSION AND/OR ACTION ON THE PROPERTY AT **1121 CAMBRIDGE STREET** UNDER ORDERS BY THE CITY COUNCIL TO OBTAIN A CERTIFICATE OF OCCUPANCY PERMIT AND TRANSFER THE WATER SERVICE INTO THE NAME OF PAMELA R. WILSON BY MAY 25, 2015.

8. DISCUSSION AND/OR ACTION ON CITIZEN COMPLAINT BY NOEL R. VILLALOBOS AT **1201 BANKS STREET** REGARDING CITY'S WATER DISCONNECTION POLICY.

9. CONSIDER APPROVAL OF REQUEST BY GIUDARDO RIVERA APPEALING THE DECISION OF THE BUILDING OFFICIAL THAT ANY FENCE BUILT ON A CORNER LOT MUST COMPLY WITH THE MINIMUM 15-FOOT SETBACK REQUIREMENT FOR A CORNER LOT.

10. CONSIDER APPROVAL TO AWARD BID TO RELIABLE PAVING FOR INSPIRATION LANE PAVING AND DRAINAGE IMPROVEMENTS (PROJECT 15-0512) AS COMPETATIVELY BID ON MAY 12, 2015.

11. CONSIDER APPROVAL TO AWARD BID FOR THE BYRD WATER LINE PROJECT (PROJECT 023-025) AS COMPETATIVELY BID ON MAY 15, 2015.

12. DISCUSSION AND/OR ACTION ON ON-GOING DELINQUENT TAX LITIGATIONS AS PRESENTED BY CHARLES BRADY OF PERDUE, BRANDON, FIELDER, COLLINS & MOTT, L.L.P.

**PUBLIC HEARINGS / ACTION FROM PUBLIC HEARINGS:**

13. **PUBLIC HEARING CONTINUED:** IN ORDER TO RECEIVE CITIZEN COMMENTS ON SUBSTANDARD ENFORCEMENT ACTION REGARDING STRUCTURE(S) LOCATED ON THE PROPERTY AT **4900 ALMENA RD.**

14. **ACTION FROM PUBLIC HEARING:** CONSIDER COUNCIL ORDERS ON THE PROPERTY AT **4900 ALMENA RD.** THAT MAY INCLUDE SECURING, VACATING OF OCCUPANTS, REMOVAL, REPAIRING OR DEMOLITION OF STRUCTURE(S) OR ADOPTION OF RESOLUTION IMPLOING A FEDERAL AGENCY TO ABATE ALL SUBSTANDARD VIOLATIONS IN ORDER TO BE BROUGHT INTO COMPLIANCE WITH SECTION 3.07.004 OF THE RIVER OAKS CODE OF ORDINANCES (2006) AS AMENDED.

15. **PUBLIC HEARING CONTINUED:** IN ORDER TO RECEIVE CITIZEN COMMENTS ON SUBSTANDARD ENFORCEMENT ACTION REGARDING STRUCTURE(S) LOCATED ON THE PROPERTY AT **1609 YALE ST.**

16. **ACTION FROM PUBLIC HEARING:** CONSIDER COUNCIL ORDERS ON THE PROPERTY AT **1609 YALE ST.** THAT MAY INCLUDE SECURING, VACATING OF OCCUPANTS, REMOVAL, REPAIRING OR DEMOLITION OF STRUCTURE(S) OR ADOPTION OF RESOLUTION IMPLOING A FEDERAL AGENCY TO ABATE ALL SUBSTANDARD VIOLATIONS IN ORDER TO BE BROUGHT INTO



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COMPLIANCE WITH SECTION 3.07.004 OF THE RIVER OAKS CODE OF ORDINANCES (2006) AS AMENDED.

17. **PUBLIC HEARING CONTINUED:** IN ORDER TO RECEIVE CITIZEN COMMENTS ON SUBSTANDARD ENFORCEMENT ACTION REGARDING STRUCTURE(S) LOCATED ON THE PROPERTY AT **603 HARRISDALE AVE.**

18. **ACTION FROM PUBLIC HEARING:** CONSIDER COUNCIL ORDERS ON THE PROPERTY AT **603 HARRISDALE AVE.** THAT MAY INCLUDE SECURING, VACATING OF OCCUPANTS, REMOVAL, REPAIRING OR DEMOLITION OF STRUCTURE(S) OR ADOPTION OF RESOLUTION IMPLOING A FEDERAL AGENCY TO ABATE ALL SUBSTANDARD VIOLATIONS IN ORDER TO BE BROUGHT INTO COMPLIANCE WITH SECTION 3.07.004 OF THE RIVER OAKS CODE OF ORDINANCES (2006) AS AMENDED.

**ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

19. CONSIDER APPROVAL OF **ORDINANCE # 1070-2015** AMENDING ARTICLE 13.02 "UTILITY POLICY", DIVISION 2 "WATER SERVICE POLICY".

20. CONSIDER APPROVAL OF **ORDINANCE # 1071-2015** REPEALING ORDINANCE # 1069-2015; AMENDING THE 2014-2015 FY BUDGET IN ORDER TO EXPAND FUNDS IN THE GENERAL FUND IN ORDER TO EXPEND FUNDS IN THE LIBRARY DEPARTMENT TO PURCHASE FROM OVERDRIVE THE E-COLLECTION CONSORTIUM AS OUR E-BOOK PROVIDER.

21. CONSIDER APPROVAL OF **RESOLUTION # 832-2015** ADOPTING STANDARD OPERATING PROCEDURES FOR PUBLIC INFORMATION REQUESTS; ADOPTING STANDARD OPERATING PROCEDURES FOR RECEIVING & PROCESSING COMPLAINTS & REQUESTS FOR CITY SERVICES.

**STAFF REPORTS:**

22. REQUEST BY CODE ENFORCEMENT OFFICER TO WAIVE THE HEIGHT REQUIREMENT FOR REAL ESTATE SIGNS.

**23. STAFF REPORT ON SUBSTANDARD PROPERTIES:**

- 604 FRONTIER
- 5008 SHERWOOD
- 5008 PENROD CT.
- 1709 LONG AVE.
- 1705 LONG AVE.
- 1202 BANKS
- 1609 YALE ST.
- 4900 ALMENA RD.
- 603 HARRISDALE



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- 1108 YALE
- 1425 BYRD
- 5312 TAYLOR RD.

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

24. **POLICE DEPT. MONTHLY ACTIVITY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.
25. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE.
26. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.
27. **LIBRARY ACTIVITY REPORT** INCLUDING NUMBER OF BOOKS, VIDEOS, PAPERBACKS, AND INCLUDING NUMBER OF PATRON ASSISTANCE.
28. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.
29. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.
30. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.
31. **COMMUNITY CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.
32. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.
33. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM WARD & ASSOCIATES ON ECONOMIC DEVELOPMENT.
34. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.
35. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING.



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**PUBLIC FORUM:**

36. CITY COUNCIL INVITES CITIZENS TO SPEAK ON ANY TOPIC; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE. **NO COUNCIL DELIBERATION IS PERMITTED**

**EXECUTIVE SESSION:**

37. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate:
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices

**RECONVENE:**

38. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

**ADJOURN:**

39. ADJOURNMENT

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.