



4900 River Oaks Boulevard River Oaks, Texas 76114

NOTICE TO THE PUBLIC

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE COUNCIL CHAMBERS LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY**

**NOVEMBER 28, 2017
7:00 PM**

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Wednesday, November 22, 2017 at 5:00 P.M.**

MARVIN GREGORY, CITY SECRETARY

AGENDA

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG
"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
5. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**
 - A. MINUTES OF NOVEMBER 14, 2017 REGULAR COUNCIL MEETING
 - B. APPROVE BILLS PAYABLE FOR PERIOD ENDING NOVEMBER 28, 2017 (FY 2018)
 - C. APPROVE 4TH QUARTER STORM WATER FUND REPORT (JULY 1-SEPTEMBER 30, 2017)
 - D. APPROVE AGREEMENT WITH ALLIED COMPLIANCE SERVICES FOR DRUG & ALCOHOL TESTING
 - E. APPROVE DELINQUENT PROPERTY TAX REPORT (JULY-SEPT) FROM LINEBARGER
6. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

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PERSONAL APPEARANCES AND ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

7. PERSONAL APPEARANCE OF **JIMMY REED AT 940 CODY COURT** REQUESTING ADJUSTMENT TO WATER BILL DUE TO A WATER LEAK THAT REPAIRS COULD NOT BE MADE BECAUSE OF AN INOPERABLE CITY CUTOFF VALVE.

8. DISCUSSION AND/OR ACTION ON CITY ABANDONING THE 50-FOOT RIGHT-OF-WAY ON THE WEST 142-FEET OF THE 50-FOOT RIGHT-OF-WAY ON TRUMAN DRIVE BEHIND THE PROPERTIES AT 5404 THROUGH 5412 RIVER OAKS BLVD. AS REQUESTED BY **KRIS FRANKS**.

PUBLIC HEARINGS/ACTION FROM PUBLIC HEARINGS:

9. **PUBLIC HEARING CONTINUED:** IN ORDER TO RECEIVE CITIZEN COMMENTS ON THE APPLICATION SUBMITTED BY **CHARLES CLARKE OF ROYAL GRANITE & FLOORS AT 2621 JACKSBORO HWY** REQUESTING A SIGN VARIANCE IN ORDER TO INSTALL A 245.34 SQUARE FEET ATTACHED BUILDING SIGN IN LIEU OF THE REQUIRED 26.25 SQUARE FEET FOR AN ATTACHED SIGN AND A ROOF SIGN THAT IS 203.33 SQUARE FEET IN LIEU OF THE REQUIRED 26.25 SQUARE FEET IN WHICH BOTH SIGNS WOULD BE IN VIOLATION OF SEC. 3.12.083 "ATTACHED SIGN" (D) "MAXIMUM AREA" OF THE RIVER OAKS CODE AND IN VIOLATION OF SECTION 3.12.083 (E) "MAXIMUM NUMBER OF SIGNS". (VA 312-2017-01).

10. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF THE APPLICATION SUBMITTED BY **CHARLES CLARKE OF ROYAL GRANITE & FLOORS AT 2621 JACKSBORO HWY** REQUESTING A SIGN VARIANCE IN ORDER TO INSTALL A 245.34 SQUARE FEET ATTACHED BUILDING SIGN IN LIEU OF THE REQUIRED 26.25 SQUARE FEET FOR AN ATTACHED SIGN AND A ROOF SIGN THAT IS 203.33 SQUARE FEET IN LIEU OF THE REQUIRED 26.25 SQUARE FEET IN WHICH BOTH SIGNS WOULD BE IN VIOLATION OF SEC. 3.12.083 "ATTACHED SIGN" (D) "MAXIMUM AREA" OF THE RIVER OAKS CODE AND IN VIOLATION OF SECTION 3.12.083 (E) "MAXIMUM NUMBER OF SIGNS". (VA 312-2017-01).

11. **PUBLIC HEARING:** IN ORDER TO RECEIVE CITIZEN COMMENTS ON THE APPLICATION SUBMITTED BY **LA MICHOACANA MEAT MARKET AT 4845 RIVER OAKS BLVD.** REQUESTING A SIGN VARIANCE IN ORDER TO INSTALL A 153 SQUARE FEET ATTACHED BUILDING SIGN IN LIEU OF THE REQUIRED 63 SQUARE FEET FOR ATTACHED SIGNAGE THAT IS IN VIOLATION OF SEC. 3.12.083 "ATTACHED SIGN" (D) "MAXIMUM AREA" OF THE RIVER OAKS CODE AND ALSO IN VIOLATION OF SECTION 3.12.082 "COPY" IN THAT ANY SIGN WITH COPY IN A LANGUAGE OTHER THAN ENGLISH SHALL CONTAIN THE SAME COPY IN THE ENGLISH LANGUAGE IN A SIZE AT LEAST EQUAL TO THE COPY IN THE OTHER LANGUAGE. (VA 312-2017-02).

12. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF THE APPLICATION SUBMITTED BY **LA MICHOACANA MEAT MARKET AT 4845 RIVER OAKS BLVD.** REQUESTING A SIGN VARIANCE IN ORDER TO INSTALL A 153 SQUARE FEET ATTACHED BUILDING SIGN IN LIEU OF THE REQUIRED 63 SQUARE FEET FOR ATTACHED SIGNAGE THAT IS IN VIOLATION OF SEC. 3.12.083 "ATTACHED SIGN" (D) "MAXIMUM AREA" OF THE RIVER OAKS CODE AND ALSO IN

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VIOLATION OF SECTION 3.12.082 "COPY" IN THAT ANY SIGN WITH COPY IN A LANGUAGE OTHER THAN ENGLISH SHALL CONTAIN THE SAME COPY IN THE ENGLISH LANGUAGE IN A SIZE AT LEAST EQUAL TO THE COPY IN THE OTHER LANGUAGE. (VA 312-2017-02).

13. **PUBLIC HEARING:** IN ORDER TO RECEIVE CITIZEN COMMENTS ON THE PROPOSED PROPERTY RE-PLAT IN THE **J.J. ASBURY ADDITION BEING 1.361 ACRES OF LAND** AS REQUESTED BY THE RECORD OWNER(S), JDJC HOMES, LP, RE-PLATTING THE EXISTING LOT 10 OTHERWISE KNOWN AS 5505 ASBURY DR. INTO 3 SEPARATE INDIVIDUAL RESIDENTIAL LOTS IN AN R-1 SINGLE-FAMILY ZONING DISTRICT. (**ZONING CASE # PZ 2017-03**).

14. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF THE PROPERTY RE-PLAT IN THE **J.J. ASBURY ADDITION BEING 1.361 ACRES OF LAND** AS REQUESTED BY THE RECORD OWNER(S), JDJC HOMES, LP, RE-PLATTING THE EXISTING LOT 10 OTHERWISE KNOWN AS 5505 ASBURY DR. INTO 3 SEPARATE INDIVIDUAL RESIDENTIAL LOTS IN AN R-1 SINGLE-FAMILY ZONING DISTRICT. (**ZONING CASE # PZ 2017-03**).

OTHER ITEMS REQUIRING POSSIBLE COUNCIL ACTION:

15. CONSIDER APPROVAL TO EXTEND TIME FOR CLOSING LIBRARY FROM DECEMBER 4TH THROUGH JANUARY 2ND, 2018 DUE TO CARPET & PAINTING ALONG WITH THE SHELVING INSTALLATION PROJECT AS FUNDED THROUGH THE TOCKER FOUNDATION, LIBRARY DONATION EXPENSE FUND AND LIBRARY DOLLAR FUND.

16. CONSIDER APPROVAL OF **ORDINANCE # 1173-2017** AMENDING THE 2017-2018 FISCAL YEAR GENERAL FUND BUDGET FOR EXPENDITURE OF DOLLAR DONATIONS FUNDS FOR CARPETING & PAINTING PRIOR TO COMPLETION OF THE SHELVING INSTALLATION PROJECT.

OTHER ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

17. CONSIDER APPROVAL OF **ORDINANCE # 1161-2017** AMENDING ARTICLE 6.03 "PROPERTY MAINTENANCE" OF THE RIVER OAKS CODE OF ORDINANCES (2006) INCORPORATING "DIVISION 3 "OUTSIDE STORAGE OF PERSONAL PROPERTY".

18. CONSIDER APPROVAL OF **ORDINANCE # 1174-2017** AMENDING THE 2017-2018 FISCAL YEAR GENERAL FUND BUDGET FOR EXPENDITURE OF FIRE DEPT. DOLLAR DONATIONS FUNDS FOR PURCHASING RADIOS.

STAFF REPORTS:

19. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1101 OXFORD
- 5601 TAYLOR RD.
- 1202 BANKS
- 1617 HILLSIDE
- 5411 PURDUE
- 606 WORTHVIEW

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QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:

20. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

21. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

22. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

23. **LIBRARY ACTIVITY REPORT** INCLUDING NUMBER OF BOOKS, VIDEOS, PAPERBACKS, AND INCLUDING NUMBER OF PATRON ASSISTANCE.

24. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

25. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

26. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

27. **COMMUNITY CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

28. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.

29. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM WARD & ASSOCIATES, CONSULTANT, ON ECONOMIC DEVELOPMENT.

30. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

31. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING.

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PUBLIC FORUM:

32. CITY COUNCIL INVITES CITIZENS TO SPEAK ON ANY TOPIC; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE. **NO COUNCIL DELIBERATION IS PERMITTED**

EXECUTIVE SESSION:

33. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate:
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a compliant or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

RECONVENE:

34. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

ADJOURN:

35. ADJOURNMENT

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.

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