



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor
Herman D. Earwood

City Council
Mayor Pro Tem/Place 2
Steve Holland

Place 1
JoAnn Butler

Place 3
Bruce Scott

Place 4
Joe Ashton

Place 5
JoAnn Gordon

City Secretary
Marvin Gregory

Fire Chief
Russell Shelley

Police Chief
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Public Works Director
James Hatley

Library Director
Veronica Clark

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Fax
(817) 624-2154

Website
www.riveroakstx.com

NOTICE TO THE PUBLIC

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE COUNCIL CHAMBERS LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY**

DECEMBER 8, 2015
7:00 PM

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, December 4, 2015 at 12:00 NOON.**

MARVIN GREGORY, CITY SECRETARY

AGENDA

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG
"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
 - HONORING CHARLES DUKE
5. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**
 - A. MINUTES OF NOVEMBER 24, 2015 REGULAR COUNCIL MEETING
 - B. APPROVE BILLS PAYABLE FOR PERIOD ENDING DECEMBER 8, 2015 (FY 2016)
 - C. APPROVE CERTIFICATION PAY AGREEMENTS PURSUANT TO RESOLUTION # 710 WITH SUSAN STEWART, STEVE SANDERS, LOURDES TORRES, ANA JUAREZ, MIRIAM MORENO & BELINDA HERNANDEZ.



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D. APPROVE EMPLOYMENT CONTRACTS WITH SHIRLEY BLOOMFIELD, SHIRLEY WHEAT & JOHN GIBBS.

6. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

PERSONAL APPEARANCES AND ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

7. CONSIDER APPROVAL OF REQUEST BY ROSS VAUGHAN AT 1709 MELBA CT. REQUESTING AN EXTENSION TO UPGRADE ELECTRICAL SERVICE.

8. CONSIDER APPROVAL OF REQUEST BY RANDY BOND AT 1162 MERRITT ST. REQUESTING A 6-MONTH EXTENSION TO BRING HOUSE INTO COMPLIANCE WITH THE CERTIFICATE OF OCCUPANCY REQUIREMENTS.

9. CONSIDER APPROVAL OF **RESOLUTION # 848-2015** APPROVING THE SALE OF CERTAIN REAL PROPERTY ACQUIRED AT A DELINQUENT TAX FORCLOSURE SALE.

10. CONSIDER COUNCIL APPROVAL TO CAST THEIR VOTES TO ELECT ONE REPRESENTATIVE FROM THE SUBURBAN JURISDICTIONS TO THE MEDSTAR BOARD OF DIRECTORS.

11. CONSIDER APPROVAL OF CONSENT FORM THE CITY OF RIVER OAKS RECEIVED FROM AMERICAN TOWER REGARDING THE GROUND LEASE SUBLEASE AND LEASEBACK FOR THE VERIZON TOWER LOCATED AT SITE ADDRESS 4900 RIVER OAKS BLVD., RIVER OAKS, TX, 76114.

12. CONSIDER APPROVAL OF RIGHT-OF-WAY EXCAVATION & DEVELOPMENT PERMIT WITH MOBILITIE LLC FOR TELECOMMUNICATIONS TO BE INSTALLED IN THE 5300 BLOCK OF RIVER OAKS BLVD.

PUBLIC HEARINGS / ACTION FROM PUBLIC HEARINGS:

13. **PUBLIC HEARING CONTINUED FROM NOVEMBER 24, 2015:** IN ORDER TO RECEIVE CITIZEN COMMENTS ON SUBSTANDARD BUILDING ENFORCEMENT ACTION REGARDING STRUCTURE(S) LOCATED ON THE PROPERTY AT **622 OAKLAWN DR.**

14. **ACTION FROM PUBLIC HEARING:** CONSIDER COUNCIL ORDERS ON THE PROPERTY AT **622 OAKLAWN DR.** THAT MAY INCLUDE SECURING, VACATING OF OCCUPANTS, REMOVAL, REPAIRING OR DEMOLITION OF STRUCTURE(S) OR ADOPTION OF RESOLUTION IMPLOING A FEDERAL AGENCY TO ABATE ALL SUBSTANDARD VIOLATIONS IN ORDER TO BE BROUGHT INTO COMPLIANCE WITH SECTION 3.07.004 OF THE RIVER OAKS CODE OF ORDINANCES (2006) AS AMENDED.

15. **ADMINISTRATIVE HEARING CONTINUED FROM NOVEMBER 24, 2015:** PURSUANT TO SECTION 3.07.013013 OF THE RIVER OAKS CODE OF ORDINANCES IN ORDER TO ASSESS A



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CIVIL PENALTY AGAINST THE PROPERTY OWNER AT **4900 ALMENA RD.** FOR FAILURE TO COMPLY WITH AN ORDER ISSUED BY THE BOARD PURSUANT TO [SECTION 3.07.007](#) OF THE RIVER OAKS CODE OF ORDINANCES.

16. ACTION FROM ADMINISTRATIVE HEARING: CONSIDER ORDERS TO ASSESS A CIVIL PENALTY PURSUANT TO SECTION 3.07.013 AGAINST THE PROPERTY OWNER AT **4900 ALMENA RD.** FOR FAILURE TO COMPLY WITH AN ORDER ISSUED BY THE BOARD PURSUANT TO [SECTION 3.07.007](#) OF THE RIVER OAKS CODE.

ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

17. CONSIDER APPROVAL OF **ORDINANCE # 1094-2015** AMENDING SEC. A.02.001 "ESTABLISHED GENERALLY" SPECIFICALLY UNDER A.02.001(a).3 WAIVING THE CONVENIENCE FEE CHARGE WHEN PERTAINING TO FEES COLLECTED BY AN ON-LINE PAYMENT SERVICE.

18. CONSIDER APPROVAL OF **RESOLUTION # 849-2015** DEFRAYING COSTS OF COLLECTION AS AUTHORIZED BY TEX. TAX CODE § 33.11 THAT THE CITY INCURS UNDER CONTRACT FOR COLLECTION OF DELINQUENT PROPERTY TAXES.

OTHER DISCUSSION ITEMS THAT MAY REQUIRE COUNCIL ACTION:

19. DISCUSSION AND/OR ACTION ON SCHEDULING A STRATEGIC PLANNING WORKSHOP IN JANUARY 2016.

STAFF REPORTS:

20. STAFF REPORT ON SUBSTANDARD PROPERTIES:

- 604 FRONTIER
- 5008 SHERWOOD
- 5008 PENROD CT.
- 603 HARRISDALE
- 4900 ALMENA RD.
- 1609 YALE ST.
- 5312 TAYLOR RD.
- 1213 CAMBRIDGE
- 4717 ALMENA RD.
- 1204 HARVARD
- 901 CHURCHILL
- 4829 KESSLER
- 5905 BLACK OAK
- 5909 BLACK OAK
- 622 OAKLAWN

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- 1202 BANKS
- 1444 LONG
- 1425 BYRD
- 1108 YALE
- 1203 YALE ST.
- 1309 ROBERTS CUT OFF RD.
- 1311 ROBERTS CUT OFF
- 1605 NANCY LANE
- 5411 PURDUE
- 619 HARRISDALE

QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:

21. **POLICE DEPT. MONTHLY ACTIVITY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.
22. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE.
23. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.
24. **LIBRARY ACTIVITY REPORT** INCLUDING NUMBER OF BOOKS, VIDEOS, PAPERBACKS, AND INCLUDING NUMBER OF PATRON ASSISTANCE.
25. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.
26. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.
27. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.
28. **COMMUNITY CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.
29. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.
30. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM WARD & ASSOCIATES ON ECONOMIC DEVELOPMENT.



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31. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

32. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING.

PUBLIC FORUM:

33. CITY COUNCIL INVITES CITIZENS TO SPEAK ON ANY TOPIC; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE. **NO COUNCIL DELIBERATION IS PERMITTED**

EXECUTIVE SESSION:

34. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate:
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

RECONVENE:

35. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

ADJOURN:

36. ADJOURNMENT

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.