



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor  
**Herman D. Earwood**

City Council  
Mayor Pro Tem/Place 3  
**Joe Crews**

Place 1  
**JoAnn Butler**

Place 2  
**Steve Holland**

Place 4  
**Joe Ashton**

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City Secretary  
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Fire Chief  
**Ron Short**

Police Chief  
**Avin Carter**

Public Works Director  
**James Hatley**

Library Director  
**Mary Earwood**

Phone  
**(817) 626-5421**

Fax  
**(817) 624-2154**

Website  
**www.riveroakstx.com**

## **NOTICE TO THE PUBLIC**

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL CHAMBERS, 4900 RIVER OAKS BLVD. ON TUESDAY

**OCTOBER 23, 2012**  
**7:00 PM**

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, October 20, 2012 at 4:00 P.M.**

MARVIN GREGORY, CITY SECRETARY

## **AGENDA**

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG  
**"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"**
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
  - MUNICIPAL COURT WEEK NOVEMBER 5<sup>TH</sup> THROUGH 9<sup>TH</sup>
5. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**
  - A. MINUTES OF REGULAR COUNCIL MEETING OCTOBER 9, 2012
  - B. BILLS PAYABLE FOR PERIOD ENDING SEPTEMBER 30, 2012 (FY 2012)
  - C. BILLS PAYABLE FOR PERIOD ENDING OCTOBER 23, 2012 (FY 2013)
  - D. APPROVAL OF EDC 4<sup>TH</sup> QUARTER FINANCIAL REPORT
  - E. APPROVAL OF CCPD 4<sup>TH</sup> QUARTER FINANCIAL REPORT



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F. APPROVAL OF ANNUAL INVESTMENT REPORT

6. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**PERSONAL APPEARANCES AND ITEMS REQUIRING COUNCIL APPROVAL/ACTION:**

7. CONSIDER APPROVAL TO EXTEND PERMIT EXPIRATION DATES FOR NEW CONSTRUCTION PERMITS ON CASTLEBERRY ELEMENTARY AND W.O. BARNES STADIUM FOR CISD.

8. CONSIDER APPROVAL TO WAIVE PERMITTING FOR NEW BLEACHERS AT W.O. BARNES STADIUM.

9. CONSIDER APPROVAL OF **RESOLUTION # 746-2012** OF THE CITY OF RIVER OAKS FOR SPECIAL EVENT PERMITTING IN ORDER FOR A.V. CATO TO HOLD A BOOK PARADE ON BARBARA ROAD ON OCTOBER 31, 2012.

10. CONSIDER APPROVAL OF **RESOLUTION # 747-2012** OF THE CITY OF RIVER OAKS FOR SPECIAL EVENT PERMITTING IN ORDER FOR CASTLEBERRY ELEMENTARY TO HOLD A BOOK PARADE ON OCTOBER 31, 2012.

11. CONSIDER APPROVAL TO AMEND THE MAY 8, 2012 ORDER TO ASSESS CIVIL PENALTIES ON THE PROPERTY AT 4525 ALMENA RD.

12. CONSIDER APPROVAL TO AMEND THE AUGUST 23, 2011 SUBSTANDARD BUILDING ORDER AND THE JANUARY 10, 2012 ORDER TO ASSESS CIVIL PENALTIES ON THE PROPERTY AT 1205 CHURCHILL RD.

13. CONSIDER APPROVAL TO AMEND THE NOVEMBER 22, 2011 SUBSTANDARD BUILDING ORDER AND THE MARCH 14, 2012 ORDER TO ASSESS CIVIL PENALTIES ON THE PROPERTY AT 1409 LAWRENCE ROAD

14. DISCUSSION AND/OR ACTION UNDER THE WNV MOSQUITO SURVEILLANCE REPORT PURSUANT TO RESOLUTION 552 AS PRESENTED BY PWD HATLEY AND EMC JAMES MYRICK.

15. CONSIDER APPROVAL OF COMMUNITY CENTER PROGRAMS, RENTALS AND EVENTS:

- i. PROJECT GRADUATION 2014
- ii. MOCK VOTING FOR STUDENTS
- iii. LYSA CHEERLEADERS END OF YEAR PARTY (Requested by Veronica Cabral, Cheer Commissioner)





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iv. MISS RIVER OAKS CONTEST

16. CONSIDER APPROVAL OF RECOMMENDATION FROM THE STORM WATER TASK FORCE REGARDING ENGINEERING DESIGN AND COLOR SCHEME OF BRIDGE OVER THE DRAINAGE CHANNEL AT SPRINGER AND BARBARA.

17. CONSIDER APPROVAL FOR HOLIDAY UTILITY BILLING

18. CONSIDER APPROVAL FOR THE CITY'S PARTICIPATION IN THIS YEAR'S MAYOR'S COUNCIL CHRISTMAS BANQUET.

19. CONSIDER APPROVAL OF APPLICATION AND AGREEMENT WITH E.R.C.O.T. FOR MEMBERSHIP 2013.

**ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

20. CONSIDER APPROVAL OF **ORDINANCE # 956-2012** AMENDING ARTICLE 13.02 "UTILITY POLICY" DIVISION 2, SPECIFICALLY SECTION 13.02.040 "REQUIREMENT FOR NEW APPLICATION FOR UTILITY SERVICE".

21. CONSIDER APPROVAL OF **ORDINANCE # 957-2012** AMENDING ARTICLE 13.03 "WATER SYSTEM" SECTION 13.03.009 "METER DEPOSITS AND OTHER FEES" REVISING SECTION 13.03.009(b) "OTHER UTILITY DEPOSIT FEES" ESTABLISHING A REALTOR/PROPERTY MANAGER DEPOSIT FEE.

22. CONSIDER APPROVAL OF **ORDINANCE # 958-2012** ADOPTING AN OFFICIAL NEWSPAPER FOR THE CITY.

23. CONSIDER APPROVAL OF **RESOLUTION # 748-2012** OF THE CITY OF RIVER OAKS FOR SPECIAL EVENT PERMITTING IN ORDER FOR THE COMMUNITY CENTER TO HOLD AN OUTDOOR EVENT ("WINTER FESTIVAL") IN AND AROUND THE COMMUNITY CENTER AT 5300 BLACKSTONE DR.

**STAFF REPORTS:**

24. **STAFF REPORT FROM PAM MUNDO OF MUNDO AND ASSOCIATES REGARDING ECONOMIC DEVELOPMENT**

25. **STAFF REPORT ON SUBSTANDARD PROPERTIES UNDER COUNCIL ORDER:**

- 1129 ST. EDWARDS
- 1712 LAWTHOR

26. **REPORT ON SUBSTANDARD PROPERTIES UNDER ORDER OF BUILDING OFFICIAL:**

- 715 ISBELL



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- 5032 SHERWOOD
- 620 WORTHVIEW
- 1609 NANCY LANE
- 809 GUSTAV
- 1619 YALE
- 4841 SHERWOOD

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

27. **POLICE DEPT. MONTHLY ACTIVITY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.
28. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE.
29. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.
30. **LIBRARY ACTIVITY REPORT** INCLUDING NUMBER OF BOOKS, VIDEOS, PAPERBACKS, AND INCLUDING NUMBER OF PATRON ASSISTANCE.
31. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.
32. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.
33. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.
34. **COMMUNITY CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.
35. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.





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36. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND BIG IMPROVEMENT GRANT APPLICATIONS.

37. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

**PUBLIC FORUM:**

38. CITY COUNCIL INVITES CITIZENS TO SPEAK ON ANY TOPIC; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE. **NO COUNCIL DELIBERATION IS PERMITTED**

**EXECUTIVE SESSION:**

39. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney: **Advice from City Attorney regarding possible litigation on substandard properties at 1205 Churchill, 1409 Lawrence and 4525 Almema Rd.**
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate:
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices

**RECONVENE:**

40. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

**ADJOURN:**

41. ADJOURN

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.