



4900 River Oaks Boulevard  River Oaks, Texas  76114

Mayor
Herman D. Earwood

City Council
Mayor Pro Tem/Place 2
Steve Holland

Place 1
JoAnn Butler

Place 3
Bruce Scott

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City Secretary
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Fire Chief
Russell Shelley

Police Chief
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Public Works Supt.
Fabian Neathery

Library Director
Veronica Clark

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(817) 626-5421

Fax
(817) 624-2154

Website
www.riveroakstx.com

NOTICE TO THE PUBLIC

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE COUNCIL CHAMBERS LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY**

MARCH 22, 2016
7:00 PM

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, March 18, 2016 at 4:40 P.M.**

MARVIN GREGORY, CITY SECRETARY

AGENDA

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG
"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
5. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**
 - A. MINUTES OF FEBRUARY 23, 2016 REGULAR COUNCIL MEETING
 - B. RATIFY BILLS PAYABLE FOR PERIOD ENDING MARCH 8, 2016 (FY 2016)
 - C. APPROVE BILLS PAYABLE FOR PERIOD ENDING MARCH 22, 2016 (FY 2016)
 - D. APPROVE RESIGNATION OF PUBLIC WORKS EMPLOYEE WESLEY LEWIS
 - E. APPROVE HIRING OF JAMES HATLEY AS PART TIME EQUIPMENT OPERATOR IN PUBLIC WORKS DEPARTMENT



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F. APPROVE THE HIRING OF L.C. ROUTE IN THE PERSONNEL DEPT. AT THE COMMUNITY CENTER (DEPT. 01-533)

G. RATIFY THE APPOINTMENT OF DAN CHISHOLM AS THE PLACE 6 DIRECTOR MEMBER ON THE ECONOMIC DEVELOPMENT CORPORATION

6. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

PERSONAL APPEARANCES AND ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

7. DISCUSSION AND/OR ACTION ON THE INSPIRATION LANE STORM WATER IMPROVEMENT PROJECT FROM MICKEY THOMAS ENGINEERING THAT BASED FROM THE FINAL INSPECTION IS NOT APPROVED FOR FINAL PAYMENT.

8. CONSIDER APPROVAL OF REQUEST BY EDGAR CELESTINO AT 1204 HARVARD TO EXTEND CERTIFICATE OF OCCUPANCY PERMIT AND INSPECTIONS.

9. DISCUSSION AND/OR ACTION REGARDING THE FAILURE OF THOMAS BANKSTON AT 901 CHURCHILL RD. TO BEGIN MEETING CERTIFICATE OF OCCUPANCY PERMITTING REQUIREMENTS IN FEBRUARY, 2015 WITH UPDATED PROGRESS INSPECTIONS AS ORDERED BY THE CITY COUNCIL ON OCTOBER 27, 2015.

10. DISCUSSION AND/OR ACTION ON AMENDING THE SUBSTANDARD BUILDING ORDER ISSUED ON THE PROPERTY AT 1213 CAMBRIDGE AVE.

PUBLIC HEARINGS / ACTION FROM PUBLIC HEARINGS:

11. **PUBLIC HEARING:** IN ORDER TO RECEIVE PUBLIC COMMENT AND TESTIMONY ON THE PROPOSED REQUEST IN THE **SHURTLEFF SUBDIVISION BEING LOT 10, BLOCK 1** AS REQUESTED BY THE RECORD OWNER, **BURING LLC**, RE-PLATTING THE EXISTING .4754 ACRE LOT INTO 2 SEPARATE INDIVIDUAL RESIDENTIAL LOTS IN AN R-4 SINGLE-FAMILY ZONING DISTRICT. **(ZONING CASE # PZ 2016-03).**

12. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF THE PROPOSED REPLAT REQUEST IN THE **SHURTLEFF SUBDIVISION BEING LOT 10, BLOCK 1** AS REQUESTED BY THE RECORD OWNER, **BURING LLC**, RE-PLATTING THE EXISTING .4754 ACRE LOT INTO 2 SEPARATE INDIVIDUAL RESIDENTIAL LOTS IN AN R-4 SINGLE-FAMILY ZONING DISTRICT. **(ZONING CASE # PZ 2016-03).**

13. **PUBLIC HEARING:** : IN ORDER TO RECEIVE CITIZEN COMMENTS ON SUBSTANDARD BUILDING ENFORCEMENT ACTION REGARDING STRUCTURE(S) LOCATED ON THE PROPERTY AT **1203 YALE ST.**

14. **ACTION FROM PUBLIC HEARING:** CONSIDER COUNCIL ORDERS ON THE PROPERTY AT **1203 YALE ST.** THAT MAY INCLUDE SECURING, VACATING OF OCCUPANTS, REMOVAL,



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REPAIRING OR DEMOLITION OF STRUCTURE(S) OR ADOPTION OF RESOLUTION IMPLOING A FEDERAL AGENCY TO ABATE ALL SUBSTANDARD VIOLATIONS IN ORDER TO BE BROUGHT INTO COMPLIANCE WITH SECTION 3.07.004 OF THE RIVER OAKS CODE OF ORDINANCES (2006) AS AMENDED.

ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

15. CONSIDER APPROVAL OF **ORDINANCE # 1099-2016** BY AMENDING THE FY 2016 GENERAL FUND BUDGET BY EXPENDING COMMUNITY CENTER DOLLAR DONATIONS TO INSTALL 245-FEET OF BLACK CHAIN LINK FENCING ON COMMUNITY CENTER PROPERTY AND REPEALING **ORDINANCE # 1097-2016** IN ITS ENTIRETY AS FORMERLY ADOPTED ON FEBRUARY 23, 2016.

16. CONSIDER APPROVAL OF **ORDINANCE # 1100-2016** AMENDING THE FY 2016 GENERAL FUND BUDGET BY EXPENDING FUNDS FROM THE POLICE DRUG SEIZURE ACCOUNT TO PURCHASE BEAN- BAG SHOTGUNS FOR THE POLICE DEPT.

17. CONSIDER APPROVAL OF **RESOLUTION # 852-2016** ADOPTING STANDARD OPERATING PROCEDURES FOR SEWER OVERFLOWS WITHIN THE RIVER OAKS SEWER SYSTEM.

18. CONSIDER APPROVAL OF **ORDINANCE # 1101-2016** AMENDING THE WATER SERVICE POLICY SPECIFICALLY UNDER SECTIONS 13.02.032 "DELINQUENT CHARGES" & 13.02.033 "PAYMENT ARRANGEMENTS".

STAFF REPORTS:

19. STAFF REPORT ON SUBSTANDARD PROPERTIES:

- 604 FRONTIER
- 5008 SHERWOOD
- 603 HARRISDALE
- 4900 ALMENA RD.
- 5312 TAYLOR RD.
- 1213 CAMBRIDGE
- 1204 HARVARD
- 901 CHURCHILL
- 4829 KESSLER
- 5905 BLACK OAK
- 5909 BLACK OAK
- 1202 BANKS
- 1709 MELBA
- 619 HARRISDALE
- 1203 YALE ST.
- 1605 NANCY LANE
- 5411 PURDUE
- 5511 AMHERST
- 5513 AMHERST



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- 1123 YALE
- 1505 GREENBRIER
- 606 WORTHVIEW
- 5600 TAYLOR (ACCESSORY BUILDING)

OTHER DISCUSSION ITEMS THAT MAY REQUIRE COUNCIL ACTION:

20. DISCUSSION AND/OR ACTION ON APPROVING THE LOCATION FOR THE JUNE 18, 2016 ALL AMERICAN FESTIVAL.

21. CONSIDER APPROVAL FOR CARTER BLOOD CARE TO HOLD A BLOOD DRIVE IN THE CITY HALL PARKING LOT ON MAY 24, 2016 FROM 10:30 A.M UNTIL 3:30 P.M.

QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:

22. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

23. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

24. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

25. **LIBRARY ACTIVITY REPORT** INCLUDING NUMBER OF BOOKS, VIDEOS, PAPERBACKS, AND INCLUDING NUMBER OF PATRON ASSISTANCE.

26. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

27. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

28. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

29. **COMMUNITY CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

30. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.



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31. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM WARD & ASSOCIATES, CONSULTANT, ON ECONOMIC DEVELOPMENT.

32. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

33. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING.

PUBLIC FORUM:

34. CITY COUNCIL INVITES CITIZENS TO SPEAK ON ANY TOPIC; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE. **NO COUNCIL DELIBERATION IS PERMITTED**

EXECUTIVE SESSION:

35. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate:
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a compliant or charge against an Officer or Employee. **Appeal of the Termination of Artis Dennis in the Public Works Department pursuant to Section 8.01 "Discipline Procedures"; 8.01(b)(4) of the City of River Oaks Personnel Policy.**
- d. Section 551.076 Deliberation regarding security devices.

RECONVENE:

36. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

ADJOURN:

37. ADJOURNMENT

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.