



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor  
**Herman D. Earwood**

**City Council**

Mayor Pro-Tem-Place 4  
**Joe Ashton**

Place 1  
**John Claridge**

Place 2  
**Steve Holland**

Place 3  
**Darren Houk**

Place 5  
**Dan Chisholm**

**City Officers**

City Manager  
**Marvin Gregory**

City Secretary  
**Paula Luck**

Fire Chief  
**Clinton "Russell" Shelley**

Police Chief  
**Christopher Spieldenner**

Public Works Director  
**Gordon Smith**

Library Director  
**Anna Lee**

Event Center Co- Directors  
**Shirley Bloomfield Shirley Wheat**

Emergency Management Coordinator  
**James Myrick**

Phone  
**(817) 626-5421**

Fax  
**(817) 624-2154**

Website  
**www.riveroakstx.com**

**NOTICE TO THE PUBLIC**

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE COUNCIL CHAMBERS LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY**

**OCTOBER 27, 2020  
7:00 PM**

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, October 23, 2020 at 3:00 P.M.**

\_\_\_\_\_  
PAULA LUCK, CITY SECRETARY

**\*\* DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY THERE MAY OR MAY NOT BE A QUORUM OF COUNCIL MEMBERS PRESENT IN PERSON AT THE MEETING, INSTEAD THEY MAY PARTICIPATE IN THE MEETING BY TELECONFERENCE. YOU CAN JOIN THIS MEETING FROM YOUR PHONE AT 1-415-655-0001. THE ACCESS CODE IS 126 060 4895.**

**MEETING LINK**

<https://cityofriveroaks.my.webex.com/cityofriveroaks.my/j.php?MTID=mf9d304af1e53c8893c1e65409f3f4a21>

**MEETING NUMBER:** 126 060 4895

**PASSWORD:** iMYPEBsP935 (46973277 from phones and video systems)

**AGENDA**

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG  
**"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"**
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
5. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.



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6. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**

- A. APPROVE MINUTES OF OCTOBER 13, 2020 REGULAR COUNCIL MEETING
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING SEPTEMBER 30, 2020 (FY 2020)
- C. APPROVE BILLS PAYABLE FOR PERIOD ENDING OCTOBER 27, 2020 (FY 2021)

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**PERSONAL APPEARANCES AND ITEMS REQUIRING COUNCIL APPROVAL/ACTION**

- 8. CONSIDER APPROVAL OF REQUEST FROM APRIL & STEVEN COURTNEY AT 1817 MELBA CT. TO ADJUST WATER BILL DUE TO LEAK.
- 9. CONSIDER APPROVAL OF REQUEST BY THE RIVER OAKS EVENT CENTER TO ALLOWING THE RETURN OF COMMUNITY RENTALS.

**ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

- 10. CONSIDER APPROVAL OF **ORDINANCE # 1294-2020** AMENDING ARTICLE 4.05 "YARD SALES" SPECIFICALLY UNDER SECTION 4.05.007 "REVOCATION AND REFUSAL OF PERMIT" REVISING SECTION 4.05.007(2).
- 11. CONSIDER APPROVAL OF **ORDINANCE # 1295-2020** AMENDING ARTICLE 13.02 "UTILITY POLICY SPECIFICALLY IN SECTION 13.02.038 "WAIVER OF CHARGES; ADJUSTMENTS TO BILL" INCORPORATING A LEAK ADJUSTMENT POLICY.
- 12. CONSIDER APPROVAL OF **RESOLUTION # 1029-2020** AMENDING ARTICLE V "LEAVE POLICIES" (d) "HOLIDAYS DESIGNATED" OF THE EMPLOYEE PERSONNEL POLICY BY ADDING PRESIDENTS DAY AND VETERANS DAY AS OFFICIAL PAID HOLIDAYS FOR THE CITY.

**STAFF REPORTS:**

- 13. UPDATE ON SUBSTANDARD PROPERTIES AT:
  - 1017 CHURCHILL
  - 1605 YALE ST.
  - 1701 YALE ST.

**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

14. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, CENSUS 2020, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.



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**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

15. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

16. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

17. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

18. **LIBRARY ACTIVITY REPORT** INCLUDING NUMBER OF BOOKS, VIDEOS, PAPERBACKS, AND INCLUDING NUMBER OF PATRON ASSISTANCE.

19. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

20. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

21. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

22. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

23. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.

24. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM PAUL PAINE, CONSULTANT, ON ECONOMIC DEVELOPMENT.

25. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

26. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.

27. **CENSUS COMPLETE COUNT COMMITTEE REPORT** INCLUDING INFORMATION PROMOTING CENSUS AWARENESS IN THE COMMUNITY AND REFLECTING A TRUE SNAPSHOT OF COMMUNITY.

**CORRESPONDENCE:**



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**28. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS**

**EXECUTIVE SESSION:**

29. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

**RECONVENE:**

30. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

**ADJOURN:**

31. ADJOURNMENT

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.