



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor
Herman D. Earwood

City Council

Mayor Pro-Tem-Place 4
Joe Ashton

Place 1
John Claridge

Place 2
Steve Holland

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Darren Houk

Place 5
Dan Chisholm

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Clinton "Russell" Shelley

Police Chief
Christopher Spieldenner

Public Works Director
Gordon Smith

Library Director
Anna Lee

Event Center Co- Directors
Shirley Bloomfield Shirley Wheat

Emergency Management Coordinator
James Myrick

Phone
(817) 626-5421

Fax
(817) 624-2154

Website
www.riveroakstx.com

NOTICE TO THE PUBLIC

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE COUNCIL CHAMBERS LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY**

**JULY 28, 2020
7:00 PM**

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, July 24, 2020 at 6:40 P.M.**

PAULA LUCK, CITY SECRETARY

**** DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY THERE MAY OR MAY NOT BE A QUORUM OF COUNCIL MEMBERS PRESENT IN PERSON AT THE MEETING, INSTEAD THEY MAY PARTICIPATE IN THE MEETING BY TELECONFERENCE. YOU CAN JOIN THIS MEETING FROM YOUR PHONE AT 1-415-655-0001. THE ACCESS CODE IS 126 373 4502.**

MEETING LINK

<https://cityofriveroaks.my.webex.com/cityofriveroaks.my/j.php?MTID=ma28cdcef6d47fbf69a3e7462827b7d82>

MEETING NUMBER: 126 373 4502

PASSWORD: mEj3xc4g2us (63539244 from phones and video systems)

AGENDA

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG
"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
5. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S



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EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

6. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**

- A. APPROVE MINUTES OF JULY 14, 2020 REGULAR COUNCIL MEETING
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING JULY 28, 2020 (FY 2020)
- C. APPROVE CCPD 3RD QUARTER (APRIL 1-JUNE 30, 2020) FINANCIAL REPORT
- D. APPROVE STORM WATER 3RD QUARTER (APRIL 1-JUNE 30, 2020) FINANCIAL REPORT
- E. APPROVE 3RD QUARTER CITY INVESTMENTS REPORT (APRIL 1- JUNE 30, 2020)

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

PERSONAL APPEARANCES AND ITEMS REQUIRING COUNCIL APPROVAL/ACTION

8. CONSIDER APPROVAL OF EMPLOYEE HEALTH, LIFE & MEDICAL INSURANCE RATES FOR PLAN YEAR OCTOBER 1, 2020--SEPTEMBER 30, 2021---PRESENTED BY DAWN BRINSON, BRINSON BENEFITS.

9. DISCUSS 2020 TAX RATE, TAKE RECORD VOTE; (*designated officer calculates the no-new-revenue tax rate and the voter-approval tax rate of the taxing unit; by August 7 the designated officer shall submit the rates to the governing body*).

10. CONSIDER APPROVAL OF CHANGE ORDER ON PROJECT # TWDB CWSRF # 62731 "CID-03 WATER SYSTEM IMPROVEMENTS" PHASE 2 WATER INVOLVING THE PROJECT CHANGE REQUIRING OPEN CUTTING OF SKYLINE INSTEAD OF INSTALLATION OF THE NEW WATER LINE BY THE PIPE BURSTING METHOD.

PUBLIC HEARINGS / ACTION FROM PUBLIC HEARINGS:

11. **PUBLIC HEARING:** IN ORDER TO RECEIVE CITIZEN COMMENTS REGARDING ON THE PROPOSED ZONING TEXT AMENDMENTS TO THE CITY'S COMPREHENSIVE ZONING ORDINANCE AS FOLLOWS:

- Amending Section 6 "Administration and Enforcement; Building Permits and Certificates of Occupancy adding Section 6F "Building Materials, Products or Methods" pursuant to House Bill 2439 that became effective on September 1, 2019 regulating Building Materials and Products;
- Amending Section 15 "C-2 Commercial District" specifically in Section 15.B.6 removing the 3,000 square foot requirement of floor area for separate or combined uses of cleaning, dyeing and pressing works; laundry and washeterias;



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- Amending Section 19.E "Outside Special Events Permitting" requiring approval by the City Secretary for a specific period of time taking into consideration the event size, noise, location, approved traffic plan and if applicable, proof of health permits issued by the local public health department;
- Amending Section 22 "Accessory Uses" specifically in Section 22.A "Authorized Accessory Uses" # 21 to now read as follows: "Retail uses which are reasonably related to the principal uses within the structure provided it is new merchandise that does not exceed 15 percent of the floor area of the building; merchandise (Second Hand/Used) for resale is not permitted";
- Amending Section 23A "Specific Use Permits" specifically in Section 23A.G.3.i.i excluding restaurants from the 4,000 square-foot building size requirement for on premise alcohol beverage sales;
- Amending Section 26 "Alcoholic Beverage Sales" specifically in Section 26.B.2.i.i excluding restaurants from the 4,000 square-foot building size requirement for on premise alcohol beverage sales. (Zoning Case 2020-0001).

12. ACTION FROM PUBLIC HEARING: CONSIDER APPROVAL OF ORDINANCE # 1286-2020 AMENDING ZONING ORDINANCE # 1158-2017 REVISING THE TEXT AMENDMENTS TO THE CITY'S COMPREHENSIVE ZONING ORDINANCE AS FOLLOWS:

- Amending Section 6 "Administration and Enforcement; Building Permits and Certificates of Occupancy adding Section 6F "Building Materials, Products or Methods" pursuant to House Bill 2439 that became effective on September 1, 2019 regulating Building Materials and Products;
- Amending Section 15 "C-2 Commercial District" specifically in Section 15.B.6 removing the 3,000 square foot requirement of floor area for separate or combined uses of cleaning, dyeing and pressing works; laundry and washeterias;
- Amending Section 19.E "Outside Special Events Permitting" requiring approval by the City Secretary for a specific period of time taking into consideration the event size, noise, location, approved traffic plan and if applicable, proof of health permits issued by the local public health department;
- Amending Section 22 "Accessory Uses" specifically in Section 22.A "Authorized Accessory Uses" # 21 to now read as follows: "Retail uses which are reasonably related to the principal uses within the structure provided it is new merchandise that does not exceed 15 percent of the floor area of the building; merchandise (Second Hand/Used) for resale is not permitted";
- Amending Section 23A "Specific Use Permits" specifically in Section 23A.G.3.i.i excluding restaurants from the 4,000 square-foot building size requirement for on premise alcohol beverage sales;
- Amending Section 26 "Alcoholic Beverage Sales" specifically in Section 26.B.2.i.i excluding restaurants from the 4,000 square-foot building size requirement for on premise alcohol beverage sales. (Zoning Case 2020-0001).

13. PUBLIC HEARING: IN ORDER TO RECEIVE CITIZEN COMMENTS ON THE APPLICATION TO REZONE BLOCK 16, LOT 11 IN THE CASTLEBERRY GARDENS ADDITION OTHERWISE KNOWN AS 1919 ROBERTS CUT OFF IN RIVER OAKS, TARRANT COUNTY, TEXAS FROM A "C-1" COMMERCIAL ZONING DISTRICT TO A "PC" PLANNED COMMERCIAL ZONING DISTRICT PURSUANT TO SECTION 16A OF THE RIVER OAKS ZONING ORDINANCE # 1158-2017 AS AMENDED. (ZONING CASE # PZ 2020-0002 RZ).

14. ACTION FROM PUBLIC HEARING: CONSIDER APPROVAL OF ORDINANCE # 1287-2020 REZONING BLOCK 16, LOT 11 IN THE CASTLEBERRY GARDENS ADDITION OTHERWISE



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KNOWN AS 1919 ROBERTS CUT OFF IN RIVER OAKS, TARRANT COUNTY, TEXAS FROM A "C-1" COMMERCIAL ZONING DISTRICT TO A "PC" PLANNED COMMERCIAL ZONING DISTRICT PURSUANT TO SECTION 16A OF THE RIVER OAKS ZONING ORDINANCE # 1158-2017 AS AMENDED. (ZONING CASE # PZ 2020-0002 RZ).

ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

15. CONSIDER APPROVAL OF **RESOLUTION # 1022-2020** CALLING FOR A GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020; APPROVING A JOINT ELECTION WITH TARRANT COUNTY; AND ESTABLISHING PROCEDURES FOR THAT ELECTION; AND PROVIDING AN EFFECTIVE DATE.

15. PARA CONSIDERAR LA ABROBACION DE LA RESOLUCION # 1022-2020 CONVOCANDO A UNA ELECCION GENERAL QUE SE CELEBRARA EL 3 DE NOVIEMBRE DEL 2020; PARA APROBAR UNA ELECCION CONJUNTA CON EL CONDADO TARRANT; Y ESTABLECIENDO LOS PROCEDIMIENTOS PARA TAL ELECCION; Y PROPORCIONANDO UNA FECHA EFECTIVA.

15. EM XÉT THÔNG QUA NGHỊ QUYẾT # 1022-2020 KÊU GỌI TỔ CHỨC MỘT CUỘC TỔNG TUYỂN CỬ VÀO NGÀY 3 THÁNG 11 NĂM 2020; THÔNG QUA TỔ CHỨC BẦU CỬ CHUNG VỚI HẠT TARRANT; VÀ XÂY DỰNG QUY TRÌNH BẦU CỬ; VÀ THÔNG BÁO NGÀY BẮT ĐẦU CÓ HIỆU LỰC.

16. CONSIDER APPROVAL OF **RESOLUTION # 1023-2020** CALLING FOR A SPECIAL ELECTION TO BE HELD ON NOVEMBER 3, 2020; APPROVING A JOINT ELECTION WITH TARRANT COUNTY; AND ESTABLISHING PROCEDURES FOR THAT ELECTION; AND PROVIDING AN EFFECTIVE DATE.

16. PARA CONSIDERAR LA ABROBACION DE LA RESOLUCION # 1023-2020 CONVOCANDO A UNA ELECCION ESPECIAL QUE SE CELEBRARA EL 3 DE NOVIEMBRE DEL 2020; PARA APROBAR UNA ELECCION CONJUNTA CON EL CONDADO TARRANT; Y ESTABLECIENDO LOS PROCEDIMIENTOS PARA TAL ELECCION; Y PROPORCIONANDO UNA FECHA EFECTIVA.

16. EM XÉT THÔNG QUA NGHỊ QUYẾT # 1023-2020 KÊU GỌI TỔ CHỨC MỘT CUỘC BẦU CỬ ĐẶC BIỆT VÀO NGÀY 3 THÁNG 11 NĂM 2020; THÔNG QUA TỔ CHỨC BẦU CỬ CHUNG VỚI HẠT TARRANT; VÀ XÂY DỰNG QUY TRÌNH BẦU CỬ; VÀ THÔNG BÁO NGÀY BẮT ĐẦU CÓ HIỆU LỰC.

17. CONSIDER APPROVAL OF **ORDINANCE # 1088-2020** AMENDING THE FY 2020 GENERAL FUND BUDGET BY EXPENDING COMMUNITY CENTER DOLLAR DONATIONS TO PURCHASE SPECIAL PURPOSE EQUIPMENT AND MAKE BUILDING IMPROVEMENTS.

STAFF REPORTS:

18. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 928 LYDICK LANE
- 1017 CHURCHILL
- 5217 BARBARA RD.
- 1605 YALE ST.
- 1701 YALE ST.
- 1620 WOODLAWN



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OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

19. CONSIDER APPROVAL FOR STAFF TO PROVIDE COUNCIL PACKETS TO CANDIDATES THAT ARE ON THE BALLOT IN THE NOVEMBER 3, 2020 ELECTION.

20. UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:

21. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

22. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

23. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

24. **LIBRARY ACTIVITY REPORT** INCLUDING NUMBER OF BOOKS, VIDEOS, PAPERBACKS, AND INCLUDING NUMBER OF PATRON ASSISTANCE.

25. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

26. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

27. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

28. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

29. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.

30. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM PAUL PAINE, CONSULTANT, ON ECONOMIC DEVELOPMENT.

31. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.



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32. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.

33. **CENSUS COMPLETE COUNT COMMITTEE REPORT** INCLUDING INFORMATION PROMOTING CENSUS AWARENESS IN THE COMMUNITY AND REFLECTING A TRUE SNAPSHOT OF COMMUNITY.

CORRESPONDENCE:

34. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS

EXECUTIVE SESSION:

35. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a compliant or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

RECONVENE:

36. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

ADJOURN:

37. ADJOURNMENT

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.